

# **Minutes of the Combined Health & Human Services Board & Committee**

**Thursday, January 16, 2014**

Chairs Yerke and Vitale called the meeting to order at 1:00 p.m.

**Committee Members Present:** Supervisors Gilbert Yerke, Jim Batzko, Duane Paulson, Janel Brandtjen, Bill Zaborowski and Kathleen Cummings.

**Board Members Present:** Citizen Members Joe Vitale, Lori Cronin and Sarah Justin, and Supervisors Jim Batzko, Janel Brandtjen, and Bill Zaborowski. **Absent:** Citizen Members Dr. Steven Kulick, Michael O'Brien, and Flor Gonzalez.

**Also Present:** Legislative Policy Advisor Sarah Spaeth, Criminal Justice Collaborating Council Coordinator Rebecca Luczaj, Health & Human Services Director Antwayne Robertson, Health & Human Services Deputy Director Laura Kleber, Accounting Services Coordinator Cynthia Lilley, Clinical Services Manager Joan Sternweis, Senior Financial Analysts Clara Daniels and Steve Trimborn, Senior Human Resources Analyst Renee Gage, Public Health Manager Dr. Nancy Healy-Haney, Jail Administrator Mike Giese, Mental Health Center Administrator Jeff Lewis. Recorded by Mary Pedersen, County Board Office.

## **Committee Agenda Items**

### **Announcements**

Yerke introduced Duane Paulson, the newest member of the Health & Human Services Committee.

Yerke noted the County Board Executive Committee will consider a resolution pertaining to the future/fate of the old Human Services building.

Robertson indicated Kleber was recently promoted from Aging & Disabilities Resource Center (ADRC) Manager to Health & Human Services Deputy Director. Luann Page was selected as the new ADRC Manager and Mary Smith has been selected as the new ADRC Coordinator.

### **Approve Minutes of 12-5-13**

MOTION: Zaborowski moved, second by Batzko to approve the minutes of December 5. Motion carried 6-0.

### **Schedule Next Meeting Date(s)**

- February 13

### **Executive Committee Report of 12-9-13**

Yerke highlighted the following items discussed at the last Executive Committee meeting.

- Reviewed information technology projects including electronic records.
- Approved three appointments and a resolution, all of which were approved at the last County Board meeting.

### **Future Agenda Items**

- Update on the Juvenile Center Including RFP Process (Brandtjen)

- Update on Water Issues at New Human Services Building (Cummings)
- Update on Environmental Health Activities (Brandtjen)
- Update on and Possibly Meet at the Waukesha Housing Authority (Cummings)
- Discuss Efforts by the Judiciary and Sanctions for Convicted Opiate Dealers (Zaborowski)

### **State Legislative Update**

Spaeth distributed a list and gave an update on human services-related bills currently being circulated in Madison which pertain to FoodShare limits on food, juvenile court jurisdiction, and mental health. A new bill, introduced yesterday, provides an additional \$3 million in Treatment Alternatives and Diversion (TAD) funding.

### **Board Agenda Items**

#### **Approve Minutes of 12-5-13**

MOTION: Brandtjen moved, second by Zaborowski to approve the minutes of December 5.  
Motion carried 6-0.

#### **Advisory Committee Reports**

Zaborowski said the ADRC Advisory Committee heard a presentation on caregiver support services for the disabled and aging population provided by the ADRC. John Ruf, a para-olympian, is now a member of the ADRC Board.

Vitale said the Child & Family Services Advisory Committee heard a presentation by Children's Hospital staff on safe sleeping standards for infants.

Vitale advised the Joint Conference Committee reviewed hospital statistics, performance improvements, utilization reviews, hospital services, and insurance denials. The committee also approved a policy titled Sharp Object Use Possession of Keys/Laces by Patients. They also heard an update by County staff on electronic health records as it relates to the Mental Health Center and discussed trends in mental health and substance abuse services. Also approved were several reappointments of staff at the Mental Health Center, also on this agenda.

Batzko noted that the majority of the discussion at the last Mental Health Advisory Committee was on unmet needs and what will be targeted for the upcoming budget. There will likely be a big push at budget time to increase funding for the Peer Support Program which has proven successful. Staff indicated the 211 Program, originally administered by the Mental Health Association, is working smoothly since the County took it over.

#### **Announcements**

Vitale said the County Board will consider selling or demolishing the old Human Services Building. Vitale said he and Robertson attended a meeting by the Elmbrook Community Health Coalition on heroin and other drug use whereby he referred to the current heroin epidemic. Discussions are underway as to how the board and Waukesha County should become involved in this without "reinventing the wheel." Vitale referred to various articles on deaths attributed to heroin overdoses, additional grant funds for the County's Drug Court and a new website focusing on heroin, and a guest opinion by Attorney General Van Hollen on the heroin epidemic. Vitale said this issue needs to be addressed now and will be a future agenda item.

Robertson advised the Health & Human Services Board's public hearing will be held on April 3 at the Expo Center.

### **Future Agenda Items**

- Drug Related Death Statistics for 2013 (Brandtjen)

### **Ordinance 168-O-081: Accept 2014 Justice System Improvement, Treatment Alternatives And Diversion (TAD) Grant Awarded Through The Wisconsin Department Of Justice (DOJ) And Modify Waukesha County Department Of Health And Human Services - Criminal Justice Collaborating Council 2014 Budget To Authorize Grant Expenditures (Committee)**

Luczaj discussed this ordinance which authorizes the CJCC program to accept \$142,883 of TAD Grant funding award from the Wisconsin DOJ for the fiscal funding period of January 1, 2014 through December 31, 2014. Luczaj said this is good news because staff were unsure how the County would fund the program after this year. The grant requires an estimated \$47,628 as the local match which will be from a percentage of AODA mental health services, already provided by the Health & Human Services Department and currently budgeted.

The grant funds will be appropriated as follows: \$80,125 for a case manager, \$26,618 for laboratory supplies for drug testing, \$23,074 for medical assisted treatment supplies, \$10,656 for client incentives including transportation assistance, and \$2,410 for travel and training costs. Luczaj noted treatment includes Naltrexone and the injectable form, Vivitrol, both of which reduce opiate cravings. Transportation assistance and incentives for participants are considered best practices from the national model.

The Drug Court grant funding is projected to serve an additional 25 nonviolent, drug dependent offenders who are at least 18 years of age and are Waukesha County residents up to a maximum of 50 clients in 2014 thereby eliminating the current wait list for the Drug Court Program. The grant will expand the capacity of the existing program in 2014 and creates a mechanism to sustain the program for at least two years beyond the life of the federal grant which is scheduled to end December 31, 2014. The CJCC plans to submit two consecutive non-competitive continuation applications to the Wisconsin DOJ for the same level of funding in 2015 and 2016.

Paulson asked where the \$47,628 would have gone if not for the grant. Luczaj said that is the County's cost for AODA mental health services and that would be incurred regardless. To answer Paulson's question, Luczaj indicated the new case manager will be a contracted position through Wisconsin Community Services. Zaborowski asked about the future success of this program. While Luczaj said the program is promising, this is a very difficult population, more so than those in the Alcohol Treatment Court Program which Luczaj explained further. To date there have been ten graduates of the Drug Court Program and success rates will be tracked. Luczaj highlighted efforts by community members including lawyers, judges, parents of users and past users to increase public awareness on the dangers of heroin and other opiates. Zaborowski asked for feedback as to what the judiciary will be doing to combat this epidemic, particularly as it relates to sanctions on arrested/convicted drug dealers. Vitale said this will be addressed and Yerke said this will be noted as a future agenda item. Cummings was curious as to how many of the current population of opiate abusers (typically 18-24 year of age) did not hear the D.A.R.E. Program in school. Justin noted that other drug use typically evolves into heroin use.

MOTION: Paulson moved, second by Cummings to approve Ordinance 168-O-081. Motion carried 6-0.

**Ordinance 168-O-082: Modify The 2013 Health And Human Services Budget To Include Additional Revenue And Expenditures Related To The Children With Long-Term Support Needs Third Party Administrator (*Committee*)**

Lilley discussed this ordinance which modifies the department's 2013 budget to include an additional \$250,000 of revenues and operating expenditures associated with the Children with Long-Term Support Needs (CLTS) program. Enrolled Ordinance 168-75 previously modified the 2013 budget to include \$2,900,000 of revenues and operating expenditures associated with this program. The State of Wisconsin contracts with a third-party provider, Wisconsin Physicians Services, who pays all claims made under this program. In early 2013, the State issued a requirement that although this funding passed directly from the State to a State-contracted administrator; it needed to be reported as a grant to county governments where the program activity occurred.

This ordinance includes the additional impact of that reporting requirement for 2013, not captured in Enrolled Ordinance 168-75. The department has included this program in the 2014 adopted budget. There is no direct tax levy impact from this ordinance.

MOTION: Batzko moved, second by Cummings to approve Ordinance 168-O-082. Motion carried 6-0.

**Ordinance 168-O-083: Modify And Restructure The Health And Human Services Community Support Program Supervisory And Case Management Functions (*Combined*)**

Lilley discussed this ordinance which abolishes two regular part-time supervisory positions at a combined 1.50 full-time equivalent (FTE), and creates a 1.0 FTE supervisory position. Assuming the new position is filled at a similar salary rate as the part-time positions in 2014, the total cost of the position with benefits is estimated at \$99,100 for ten months in 2014 based on the projected start date. The two regular part-time supervisory positions were budgeted at a combined cost of approximately \$154,100 and it is estimated that \$31,400 of personnel costs will be incurred prior to their retirement. Therefore, this portion of the ordinance results in an estimated budget savings of \$23,600 in 2014.

This ordinance also abolishes a 0.75 FTE Senior Mental Health Counselor position and creates 1.0 FTE Senior Mental Health Counselor position. The 2014 estimated cost associated with this position including benefits is \$51,350. Factoring in the additional 0.25 FTE added to this position starting in April 2014, the total cost for this 1.0 FTE is approximately \$65,300 or an increase of \$13,950 in 2014. In addition, this ordinance establishes a salary adjustment of \$1.50 per hour for Clinical Therapists assigned to function as lead workers in the department at an estimated annual cost of about \$3,150. These additional expenditures totaling \$17,100 are offset with savings from the supervisory position of \$23,600 resulting in an estimated 2014 savings of about \$6,500 in the Community Support Program.

MOTION: Cummings moved, second by Zaborowski to approve Ordinance 168-O-083. Motion carried 6-0.

**Update on Community Health Improvement Plan Process (CHIPP) (Combined)**

Healy-Haney distributed copies of “Drug deaths on track to repeat record total – Defense Lawyer: General public doesn’t know how bad problem is” and “2010-2015 Waukesha County Leading Strategic Health & Social Issues.” Healy-Haney said this is the fifth year for their recertification of the Public Health Division for Level II. By 2020, all health departments must meet national standards whereby she noted this process is quite involved. She will appear at a future meeting to give an update on their progress.

Healy-Haney said the CHIPP Steering Committee put together a document that includes all the data reviewed by the 33-member steering committee, a requirement for the recertification process for local health departments and for the community assessment. The steering committee is a cross section of public, private and not-for-profit agencies and citizens. The findings included three major areas which included increasing efforts with the heroin/opiate epidemic. In 2010, 30 deaths in Waukesha County were attributed to heroin/opiate use. There were 38 in 2011, 42 in 2012, and 50 are estimated for 2013. Another major finding was a lack of coordinated health and social services in the county. The study found there was confusion of care among clients and duplication of services. The third major finding was a lack of knowledge or ability to navigate health and social system.

Healy-Haney said eight community organizations have initiated remediation programs to address these findings including three divisions in the Health & Human Services Department. Regarding opiate use, the Addiction Resource Council launched the Life Risk Reduction Education Program aimed at individuals with a history of heroin/opiate and alcohol abuse at such facilities as The Women’s Center. The Parent Education Forum also addresses alcohol and drug abuse to educate parents and PTOs. The Deferred Prosecution Program works with children ages 14 to 17 who have been cited for a DUI. Safe Babies/Healthy Families has teamed with Public Health to do an initiative that educates prenatal women on the detrimental affects of drugs and alcohol. All of these programs are evidence-based and data will be collected and outcomes will be known by the end of 2015. ProHealth initiated a program that screens people for drugs and alcohol. Due to its success and support by physicians, ProHealth will hire a full-time employee to staff this program. The AIDS Resource Center of Wisconsin has joined a program in the county to distribute Naloxone which reverses the effects of opiates/heroin. The Continuum of Care Committee will explore the possibility of a centralized health and social services intake system. The Sheriff’s Department has teamed with the Health & Human Services Department on a unique program to coordinate the discharge of inmates with mental health disorders and provide them links to services. The Mental Health Advisory Committee will explore and collect data/cost figures on community mental health services versus emergency detention. Froedtert is working with ProHealth and the department to draft the Culturally Competent Health and Social Service Curriculum for training purposes. Healy-Haney invited committee and board members to the next CHIPP meeting of May 14.

**Overview of Cooperative Services of HHS and the Jail (Combined)**

Sternweis, Giese, and Lewis were present to discuss this item. Vitale hopes the collaboration not only continues but increases. Sternweis said they look at individuals receiving discharge planning in the jail and establish a continuity of care plan depending individual needs. These are individuals in crisis who may need an additional assessment, a crisis worker, medications, case management, etc.

Giese advised that all medical services in the jail are privatized, with the current contractor probably being the best one they ever had. As part of that contract, there is one full-time mental health worker and one full-time AODA worker, both of whom are dual certified. The AODA worker is paid with CJCC funds. There is also a part-time discharge planner, also paid for by the CJCC. Giese said mental health issues are a community issue, not a jail or a Sheriff's Department issue and he always believed a more involved approach was needed. Giese said he was happy to be part of the CHIPP process and the outcomes have been excellent. As part of this process, meetings were set up to identify County and community partners and plans developed. Brandtjen discussed the possibility of a mental health court program, similar to our drug and alcohol court programs. Sternweis explained the Community Support Program and said some components of that program are similar to Brandtjen's proposal. Lewis noted not a lot of individuals come directly from the jail to the Mental Health Center although it does happen on occasion. Part of that is because the jail does a good job working with individuals. There is a shared vision and philosophy about communication and working together.

Yerke asked if there was anything they would like to see happen. Giese said from his perspective, they could use more medical help including a full-time transition person. The amount of people who enter the jail that have severe medical and/or mental health issues is tremendous. Giese noted the jail does have a psychiatrist who handles medication management but does not see people for the treatment aspect. As budget targets have tightened over time, services have been cut while more people are coming in with serious medical and mental health conditions. Sternweis said multiple agencies are working to help the homeless coming out of the jail and a number of avenues are currently being looked at to ensure resources are being used effectively. Homeless issues and follow-through problems are difficult. Giese agreed housing is a big problem, even short-term while they are working through crisis issues.

**Approval of Appointment Applications at Mental Health Center (*Board*)**

The Medical & Psychological Staff Credentials Committee and the Joint Conference Committee have recommended the following appointments of Mental Health Center staff.

MOTION: Cronin moved, second by Justin to approve the appointments of Amy C. Gurka, Ph.D.; S. John Kim, M.D.; Frank Pletzke, M.D.; Suanne Reed, M.D.; and James Rutherford, M.D. Motion carried 6-0.

MOTION: Paulson moved, second by Cummings to adjourn the committee meeting at 2:50 p.m. Motion carried 6-0.

MOTION: Batzko moved, second by Zaborowski to adjourn the board meeting at 2:50 p.m. Motion carried 6-0.

Respectfully submitted,

Kathleen M. Cummings  
Secretary